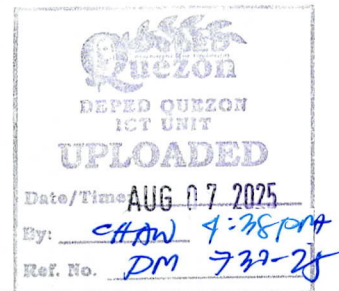




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



05 August 2025

**DIVISION MEMORANDUM**  
DM No. 732, s. 2025

**DISTRIBUTION OF DCP 2023 & 2024 LAPTOP FOR NON-TEACHING  
PERSONNEL (L4NT) BATCH 5**

**To:** Assistant Schools Division Superintendents  
Public School District Supervisor  
Elementary and Secondary School Heads  
District/School ICT Coordinators  
District/School Property Custodian  
Administrative Officer II  
All Others Concerned

1. In connection with Division Memorandum No. 625, s. 2024, titled "**DepEd Computerization Program for Elementary and Secondary Recipient Schools Batch 2023 & 2024 Package**" this Office announces the distribution of DCP 2023 & 2024 Laptop for Non-Teaching Personnel (Batch 5) from **August 11-22, 2025**.
2. Please refer to the attached Enclosure for the list of laptop recipients.
3. To ensure an orderly and efficient release process, all recipients are required to bring one photocopy of their valid ID for reference.
4. Travel expenses shall be charged to School Maintenance and Other Operating Expenses (MOOE) or local funds subject to the usual accounting and auditing procedures.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

Supgda2/25/2025

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321

 DepEdTayoQuezon

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 [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to DM No. 730 s. 2025

**DCP 2023 & 2024 LAPTOP FOR NON-TEACHING PERSONNEL (L4NT) BATCH 5**

No.	DISTRICT	SCHOOL	NAME	POSITION TITLE	LAPTOP
1	PADRE BURGOS	SIPA ES	ARLENE M. TUDLA	AO II	1
2	MAUBAN SOUTH	CAGSIAY III ANNEX ES	QUENALEI C. LINATOC	AO II	1
3	DOLORES	PEDRO BOMBANE ES	MAYCEE B. DIMACULANGAN	AO II	1
Nothing follows.....					

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